

**FORM 31**

**NOTICE OF CESSATION FOR TRADING REPRESENTATIVE**

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| SECTION I: PROFILE  |
| **Personal Details** |
| Salutation: |  |
| Name (as per NRIC): |  |
| Other name: |  |

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| IC & Passport Details |
| For Malaysian  | Old IC no.:  | NRIC no.:  |
| For non-Malaysian | Passport no.: | Expiry date: |
| Country of issue: |
| Length of residence in Malaysia: year(s) |

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| SECTION II: CESSATION DETAILS |
| Cessation date: |  |
| Reason for cessation: |  |

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| SECTION III: OTHER INFORMATION |
| Is there any additional information considered relevant to this application? |
| [ ]  No [ ]  Yes *(If “Yes”, please specify details)* |
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| Reason for late notification |
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| SECTION IV: SUPPORTING DOCUMENT - Please provide annexures for the following information |
| No. | Description | Submission*(Please tick)* |
| Yes  | N/A |
| 1. | A copy of the applicant’s resignation/termination letter  | **[ ]**  |  |
| 2.  | Other relevant documents | **[ ]**  | **[ ]**  |

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| **SECTION VI: TRUE AND CORRECT INFORMATION**  |
| I hereby declare that all information provided in this notification and its annexures is true and correct, and a printed signed copy of this notification reflecting the same information provided in this notification is being kept at the business address or a designated place approved by the SC. |
| ---------------------------------------------------------- |
| Signature |
| Name: |
| Date *(dd mmm yyyy)*: |

*\* For termination, the Licensed Director/Chief Executive Officer/Director/Authorised Signatory may sign the form*